

New York State Department of Health (NYSDOH) Emergency Preparedness and Life Safety Technical Assistance Workshop

The NYSDOH Office of Primary Care and Health Systems Management (OPCHSM) and the Office of Health Emergency Preparedness (OHEP), with the assistance of their colleagues at the Continuing Care Leadership Coalition (CCLC), the Greater New York Health Care Facilities Association (GNYHCFA), the Healthcare Association of New York State (HANYS), Leading Age, New York (LANY), and the New York State Health Facilities Association (NYSHFA), have developed a workshop curriculum to assist nursing homes in the development and practice of emergency preparedness planning and response, as well as provide updated information regarding certificate of need requests and life safety code, needed to protect their residents, staff and assets during, and following emergency situations.

There are two parts to the workshop program, each covering unique, though related content. See detailed description of each Part of the program below. *

Part One: Emergency Preparedness -- will be led by OPCHSM and OHEP emergency preparedness and response staff to assist providers and provide technical training and information regarding existing tools and resources that support the following four, fundamental elements of emergency preparedness, required of nursing homes in the **CMS Final Rule for Emergency Preparedness, implemented in 2017**:

- **Risk Assessment and Emergency Planning** – “all hazards,” emergency response planning to identify all risks to safe operations the facility, and its community are most likely to experience and a *delineation of necessary facility response activities*.
- **Policies and Procedures** – *development and implementation* of policies and procedures that support the successful execution of the emergency plan based on identified risks
- **Communications Plan** -- *development and maintenance* of an emergency preparedness communication plan that complies with both federal and state law, and helps assure: *continuity* of resident care, and *resilience* of communication modalities with facility staff, resident families, and with state and local public health departments and emergency management agencies.
- **Training and Testing** -- *development and maintenance* of an ongoing emergency preparedness training and testing program such that staff can *maintain and demonstrate* knowledge of emergency procedures; *conducting* drills and exercises to *identify* gaps and areas for improvement, in the EP plan and staff competency.

Part Two: Update on Life Safety Code, Fire Code and Certificate of Need Requests -- will be led by NYSDOH OPCHSM Center for Healthcare Facility Planning, Licensure and Finance, Bureau of Architecture, Engineering and Review (BAER) experts and will provide a comprehensive discussion of current regulatory conditions for long term care facilities, including comparison of the 2000 and 2012 Life Safety Code-as well as updated Design Submission Guidance (DSG) and Certificate of Need (CON) submission requirements and Fire Safety.

Program Details: These workshops are given at *no charge* to providers. We ask that a limit of 1-2 of your staff attend as we expect a large response and wish to assure each venue can accommodate all facilities that wish to attend.

* Six venues in various regions of the State are planned, with additional venues being considered. Five of the workshops will be day long (9am – 3:30 pm) and will include both Part One and Part Two sections of the program. The workshop being given on 10/26/2017 in NYC is a half-day program; only Part One will be presented on that day. However, a recording of the entire workshop, including both Part One and Part Two, will be made available online.

Lunch will be provided at the full-day programs. Kosher selections will be made available.
No food or beverage will be provided at the half-day sessions

Target Audience: Individuals who perform the following roles at the facility will benefit from this program: Administrator; Emergency Response Coordinator; Director of Nursing; Plant Manager; Director, Safety and Security

Agenda and Listing of Workshop Venues:

Full Day Workshop Schedule/Agenda:

Sign in: 8 am – 9 am
Part One: 9 am -- 12 pm
Working lunch: 12 pm – 12:30 pm
Part Two: 12:30 pm – 3:30 pm

Half Day Workshop Schedule/Agenda:

Sign in: 9 am - 10 am
Part One: 10 am – 1 pm

Continuing Education Units (CEUs): CEUs have been requested for nursing home administrators attending both the full and half-day sessions. No CEUs will be requested for individuals who view the workshop online but who have not attended an in-person workshops.

Venues and Session Registration:

Please use the following link to register for any of the workshop sessions: <https://www.nylearnsph.com>

Search for the course name: **OPCHSM-EPLSC-2017**

Date	Location	Program Length
10/10/2017	School of Public Health, One University Place, Rensselaer, NY 12144 518-402-0283	Full Day
10/23/2017	Parker-Jewish Institute, 271-11 76th Avenue New Hyde Park, NY 11040 718-289-2100	Full-Day
10/26/2017	CCLC Conference Center, 555 W. 57th Street, Suite 1500 New York, NY 10019 212-258-5330	Half-Day
10/31/2017	Marriott Hotel, 101 James Doolittle Boulevard, Uniondale, NY 11553 844-201-4487	Full-Day
11/03/2017	The Westin, 250 Delaware Ave, Buffalo, NY 14202 844-201-4487	Full-Day
11/13/2017	The Crown Plaza Hotel, 101 Olympic Dr, Lake Placid, NY 12946 Phone: (518) 523-2556	Full-Day



Emergency Preparedness and Life Safety Technical Assistance Workshop for Nursing Homes

Background

The NYSDOH Office of Primary Care and Health Systems Management (OPCHSM) and the Office of Health Emergency Preparedness (OHEP), with sponsorship of their colleagues at New York State Long Term Care associations*, are delivering a technical assistance workshop covering Emergency Preparedness (EP) and Life Safety Code (LSC). The workshop will provide training, discuss ongoing preparedness activities and resources already available to nursing homes that can help facilities be prepared for disasters and be compliant with new regulatory requirements put forth by the Centers for Medicaid and Medicare Services (CMS) for EP and LSC.

There are two parts to the workshop program, each covering unique, though related content. Part One will address EP and Part Two will cover Life Safety Code, Fire Safety and Certificate of Need requests.

Goal

The goal of training is to provide:

- technical assistance to develop and maintain required emergency preparedness risk assessments, plans, protocols, communications and response
- technical assistance on the development and implementation of drills and exercises, needed and required to test staff capability to respond to emergencies
- updated information regarding certificate of need requests, life safety code, needed to protect nursing home residents, staff and assets during, and following emergency situations
- clarification of new regulatory requirements for nursing homes and survey elements

Target Audience

A maximum of 1-2 nursing home staff who fill the following roles should attend:

- Administrator
- Director of Nursing
- Emergency Preparedness Coordinator
- Plant Manager
- Director of Safety and Security

Continuing Education Units (CEUs)

CEUs have been requested for nursing home administrators attending both the full and half-day sessions.

Presenters

- Udo Ammon, Director, Bureau of Architecture and Engineering Review, OPCHSM
- Pat Anders, Exercise Manager, OHEP
- Katharine Logan, Preparedness Coordinator, OHEP
- Pat Moran, Evacuation Planner, OHEP
- Debra Sottolano, Preparedness Lead, OPCHSM

Regional Training Dates

- October 10, 2017 @ 9am-3:30pm Rensselaer, NY
- October 23, 2017 @ 9am-3:30pm New Hyde Park, NY
- October 26, 2017 @ 10am-1pm New York, NY (Half-Day)**
- October 31, 2017 @ 9am-3:30pm Uniondale, NY
- November 3, 2017 @ 9am-3:30pm Buffalo, NY
- November 13, 2017 @ 9am-3:30pm Lake Placid, NY
- other dates and locations are under consideration

Please arrive between 8-9am for full day workshop and 9-10am for half-day.

LMS Registration

To enroll in the training, go to www.NYlearnsPH.com and either register or login to the LMS and search Course Catalog for: **OPCHSM-EPLSC-2017**.

Questions Regarding Training

Direct questions to prepedap@health.ny.gov or 518 474-2893.

Questions Regarding LMS

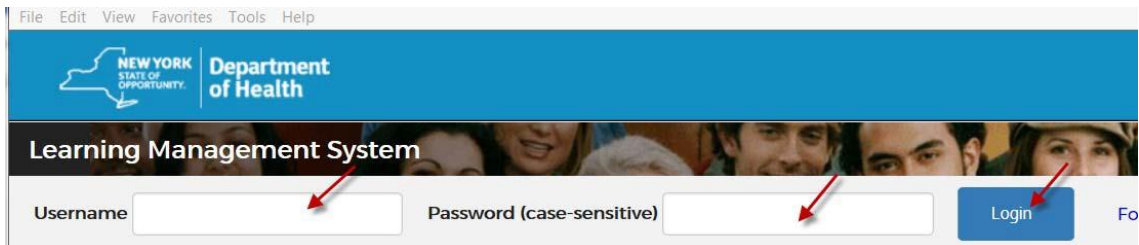
Direct questions to edlearn@health.ny.gov or 518 474-2893.

*Continuing Care Leadership Coalition (CCLC), Greater New York Health Care Facilities Association (GNYHCFA), Healthcare Association of New York State (HANYNS), Leading Age, New York (LANY), New York State Health Facilities Association (NYSHFA)

**Note: Part One only will be presented at this session - a recording of both Part One and Part Two will be made available online.

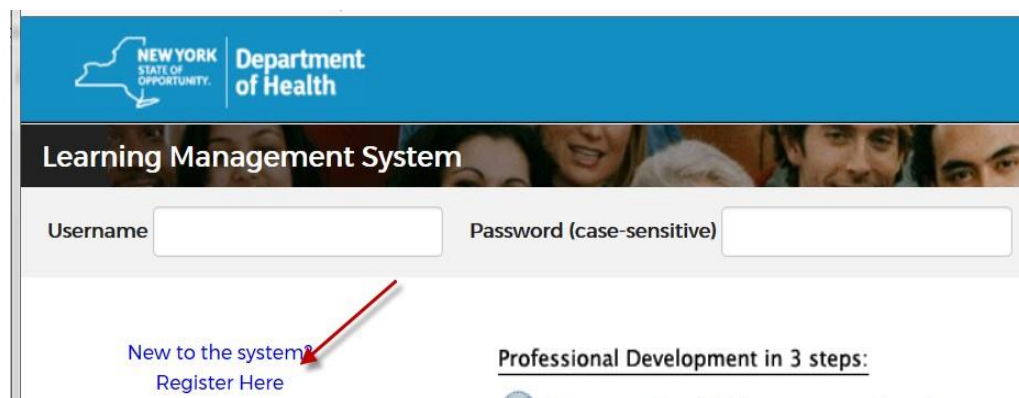
If you wish to participate in this training please enroll in the NYSDOH Learning Management System (LMS) at www.NYlearnsPH.com

1. If you have a LMS Username and Password, log into the LMS with your Username and Password



The screenshot shows the top navigation bar of the NYSDOH Learning Management System. Below the navigation bar, there is a header for the Learning Management System. The login form consists of two input fields: 'Username' and 'Password (case-sensitive)'. A blue 'Login' button is located to the right of the password field. Red arrows point to each of these three elements.

2. If you do NOT have a LMS Username or Password, then select **REGISTER HERE** to register and complete the registration form



The screenshot shows the registration page of the NYSDOH Learning Management System. It features the same header as the login page. Below the header, there are two input fields for 'Username' and 'Password (case-sensitive)'. Below the password field, there is a link that says 'New to the system? Register Here'. A red arrow points to this link. To the right of the link, there is a section titled 'Professional Development in 3 steps:'.

- Choose your own username and password
- Fill in all required fields, denoted with an asterisk (*)
- Please include your Facility name in the first line of your work address
- Birth year, while not required, is requested to help identify duplicate records
- Please include your Agency Information. Select either Other-Adult Care Facility or Other-Hospital from the agency drop down list
- Click **Submit Your Registration** and proceed to step 3.

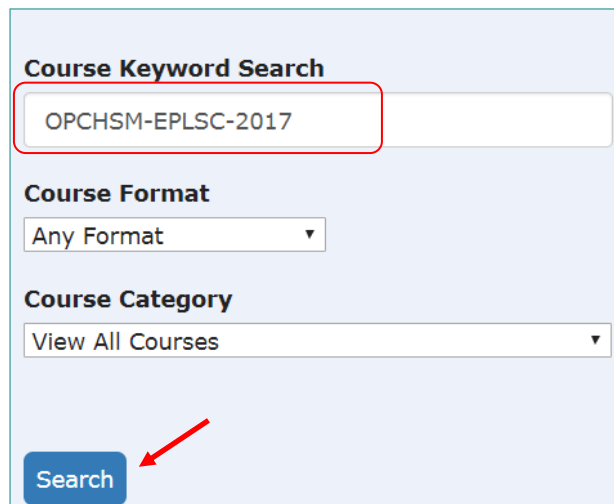
3. Forgot your username or password? Click “Forgot Username or Password”



4. Once you have logged in or successfully submitted your registration you should click on Course Catalog



5. Search catalog by entering “OPCHSM-EPLSC-2017” and then click “Search”



- Click on “Emergency Preparedness and Life Safety Technical Assistance Workshop for Nursing Homes”

Emergency Preparedness

Course Name	Course #
Emergency Preparedness and Life Safety Technical Assistance Workshop for Nursing Homes	OPCHSM-EPLSC-2017

- Click Enroll button for the training date you will attend.

Enrollment Deadline	Section
Enroll 10/10/2017	October 10, 2017 @ 9:00am - 3:30pm
Enroll 10/23/2017	October 23, 2017 @ 9:00am - 3:30pm
Enroll 10/26/2017	October 26, 2017 @ 10:00am - 1:00pm (Half-Day)
Enroll 10/31/2017	October 31, 2017 @ 9:00am - 3:30pm
Enroll 11/3/2017	November 3, 2017 @ 9:00am - 3:30pm
Enroll 11/13/2017	November 13, 2017 @ 9:00am - 3:30pm

- After clicking the “Enroll” button you will be taken to a page that confirms successful enrollment in the course.

Course Catalog - Registration

[Course Catalog](#) |
 [Program Catalog](#) |
 [Advanced Search](#) |
 [Recommended Courses](#) |
 [Required Courses](#)

You have successfully registered for OPCHSM-EPLSC-2017 Emergency Preparedness and Life Safety Technical Assistance Workshop for Nursing Homes. It is now part of your Current Courses in [My Courses](#).

- Once you are enrolled you will receive a confirmation email. Please check your SPAM if you do not receive the confirmation email to ensure that emails from the LMS are not blocked by your server.